



**Agenda for a meeting of the Bradford East Area Committee to be held on Thursday, 22 November 2018 at 6.00 pm in Committee Room 4 - City Hall, Bradford**

**Members of the Committee – Councillors**

<b>LABOUR</b>	<b>LIBERAL DEMOCRAT</b>	<b>BRADFORD INDEPENDENT GROUP</b>
H Khan Salam Shafiq	R Ahmed Humphreys Stubbs Ward	Sajawal

**Alternates:**

<b>LABOUR</b>	<b>LIBERAL DEMOCRAT</b>
Iqbal Jamil I Khan Mir	Griffiths N Pollard Reid J Sunderland

**Notes:**

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

***Decisions on items marked \* are not Executive functions and may not be called in under Paragraph 8.7 of Part 3E of the Constitution.***

**From:**

**To:**

Parveen Akhtar

City Solicitor

Agenda Contact: Fatima Butt/Tracey Sugden

Phone: 01274 432227/434287

E-Mail: fatima.butt@bradford.gov.uk tracey.sugden@bradford.gov.uk

## A. PROCEDURAL ITEMS

### 1. ALTERNATE MEMBERS (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

### 2. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

*Notes:*

- (1) *Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) *Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*

### 3. MINUTES

**Recommended –**

**That the minutes of the meeting held on 18 October 2018 be signed as a correct record (previously circulated).**

(Tracey Sugden – 01274 434287)



#### 4. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Tracey Sugden - 01274 434287)

#### 5. PUBLIC QUESTION TIME

(Access to Information Procedure Rules – Part 3B of the Constitution)

To hear questions from electors within the District on any matter this is the responsibility of the Committee.

**Questions must be received in writing by the City Solicitor in Room 112, City Hall, Bradford, BD1 1HY, by mid-day on Tuesday 20 November 2018.**

(Tracey Sugden – 01274 434287)

### B. BUSINESS ITEMS

#### 6. PETITION - WESTFIELD LANE, BRADFORD

Previous Reference: Minute 9 (2018/19)

The Strategic Director, Place will present a report (**Document “O”**) which gives the Committee an update on a petition requesting the closure of Westfield Lane, Bradford which was originally considered on 5 July 2018.

At that time, the Committee requested that a weekend traffic survey be undertaken and an update report be provided. Accordingly, Document “O” reminds Members of the original traffic surveys undertaken and provides details of further surveys which were carried out over five days in November 2018.



**Recommended –**

**(1) That no further action be taken on the request for additional traffic management measures on Westfield Lane.**

**(2) That the lead petitioner be informed accordingly.**

(Regeneration & Environment Overview & Scrutiny Committee)

(Andrew Smith – 01274 434674)

**7. PETITION - MILMAN SWING BRIDGE, APPERLEY ROAD, BRADFORD**

Previous Reference: Council, 16 October 2018

The Committee is asked to consider (**Document “P”**), which outlines a petition that has been received requesting a traffic light system at Milman Swing Bridge on Apperley Road, Bradford.

The report also outlines the response of the Strategic Director, Place to the petition.

**Recommended –**

**(1) That no action be taken on the request for a traffic signal system on Milman Swing Bridge, Apperley Road, Bradford.**

**(2) That the petitioner be informed accordingly.**

(Regeneration & Environment Overview & Scrutiny Committee)

(Andrew Smith – 01274 434674)

**8. PETITION - PEEL PARK LOWER PLAY AREA**

Previous Reference: Council, Minute 21 (2018/19)

The Committee is asked to consider (**Document “Q”**) which outlines a petition that has been presented to Council requesting the cessation of the removal of play equipment and fencing and a halt to the closure of the lower play area in Peel Park.

The report also provides the response of the Strategic Director, Place to the petition.



**Recommended –**

**That officers work with the local community and the park’s friends of group to identify a more suitable and sustainable site for all age groups and ensure local user buy in to the scheme to foster a sense of local ownership and the inherent benefits this can bring.**

(Regeneration & Environment Overview and Scrutiny Committee)

(Phil Barker – 01274 431301)

**9. PARKS AND GREEN SPACES SERVICE ANNUAL REPORT**

**Document “R”** is the annual report of the Strategic Director, Place for the devolved Parks and Green Spaces Service which reviews activity during the past year and also considers the significant issues and proposed management structural changes that will have an effect over the coming twelve months with options where available for future service delivery, investment and savings.

**Recommended –**

**That Bradford East Area Committee notes the content of this report and welcomes the planned merger of the Cleansing Service.**

(Regeneration & Environment Overview & Scrutiny Committee)

(Ian Wood – 01274 432648)

**10. ALLOCATION OF COMMUNITY BUILDING GRANTS**

The Strategic Director, Place will present a report (**Document “S”**) which sets out the Community Building Grants allocation process. Such grants are for Voluntary and Community Sector organisations to support them in meeting their associated building related costs.

**Recommended –**

- (1) That Bradford East Area Committee notes the proposed allocation process for Community Building Grants.**
- (2) That the Bradford East Area Co-ordinator be requested to organise meetings of the Area Committee’s Grant Advisory Group to consider Community Building Grant Applications for funding from groups within the Bradford East Area.**



- (3) That the Bradford East Area Co-ordinator bring a further report to a meeting within the 2018-19 municipal year, with recommendations for the Grant Advisory Group on how the allocate the Community Building Grants funds available.**

(Corporate Overview and Scrutiny Committee)

(Mahmood Mohammed – 01274 437467)

**11. STREET CLEANSING SERVICES, ENVIRONMENTAL ENFORCEMENT AND COUNCIL WARDEN SERVICES**

The Area Co-ordinator will present a report (**Document “T”**) which is the annual report on street cleansing, environmental enforcement and council wardens. The report also provides information about the merger of the parks Service into Neighbourhood and Customer Services.

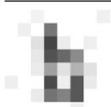
**Recommended –**

- (1) That Bradford Area Committee notes and welcomes the information in this report.**
- (2) That a further report is presented in 2019 outlining a new operational model based on constituency working.**

(Corporate/Regeneration & Environment Overview & Scrutiny Committees)

(Damien Fisher/Louise Williams – 01274 437146/431066)

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER



## Report of the Strategic Director Place to the meeting of Bradford East Area Committee to be held on 22 November 2018.

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**O**

### Subject:

PETITION – WESTFIELD LANE, BRADFORD

### Summary statement:

This report considers a petition requesting the closure of Westfield Lane, Bradford.

<u>Wards:</u>	13	Idle and Thackley
	28	Windhill and Wrose

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Steve Hartley  
Strategic Director Place

Report Contact: Andrew Smith  
Principal Engineer  
Phone: (01274) 434674  
E-mail: [andrew.smith@bradford.gov.uk](mailto:andrew.smith@bradford.gov.uk)

### Portfolio:

**Regeneration, Planning and Transport**

### Overview & Scrutiny Area:

**Regeneration and Environment**

## 1.0 SUMMARY

1.1 This report considers a petition requesting the closure of Westfield Lane, Bradford.

## 2.0 BACKGROUND

### **Petition : Westfield Lane (79 signatures)**

2.1 The petitioners are requesting the Council to close Westfield Lane to through traffic to improve safety and the quality of life for all who live and work on Westfield Lane, Bradford. The petition states that Westfield Lane has become a dangerous through route and that the existing traffic measures do not address vehicle speeds and dangerous driving on Westfield Lane. A copy of the full wording of the petition is shown in Appendix 1 and a location plan is attached as Appendix 2.

2.2 Westfield Lane is some 1.9km long stretching from Town Lane and Highfield Road in Idle to Wrose Road in Wrose. It is therefore partly in the Bradford East and partly in the Shipley Area Committee areas. Approximately 80% of the petitioners live in the Bradford East area. Westfield Lane is residential for the majority of its length except for the section from Wrosecliffe Grove to Welwyn Avenue where there are a stables and fields. This is where the boundary changes. There is a series of round top road humps on Westfield Lane between properties numbered 94 and 191, covering a distance of 500 metres. This section is in the Bradford East area. These features have been in place for over 10 years.

2.3 There has been one recorded road incident causing slight injury in the last five years on Westfield Lane. This was a collision at the junction with Welwyn Avenue, Wrose.

2.4 The petition was originally reported to the meeting of the Bradford East Area Committee on 5 July 2018. At the meeting it was resolved:

(1) That no action be taken on the request for a closure of Westfield Lane.

(2) That the petitioner be informed accordingly.

(3) That, taking into account the representations and comments made at this meeting, a weekend traffic survey be undertaken and an update report be brought to a future meeting of the Committee.

2.5 Information on the speed and volume of traffic using Westfield Lane had been initially gathered using an automatic data logger.

Data was collected in October 2017 on the section of Westfield Lane to the south of Wrosecliffe Grove near the stables. The average volume of two-way traffic over 4 days was 2120 (1107 in the direction of Wrose and 1013 towards Idle). The average speed of traffic was 26mph and 85% of traffic was travelling at or below 30mph.

Data was also collected more recently for 4 days between 17 and 20 May 2018 (Thursday to Sunday) near the Heptonstall cricket ground at the Idle end of the

road. The average two-way traffic volume was 2747 (1334 in the direction of Wrose and 1413 towards Idle). The average speed of traffic was 25mph and 85% of traffic was travelling at or below 29mph.

Following the 5 July 2018 committee resolution, further traffic surveys were commissioned at 2 sites on Westfield Lane; these were carried out over 5 days starting on 1 November 2018. Results for the 2 sites surveyed were as follows:

Locations - Nearest side rds.	Av. flow towards Wrose	Av. flow towards Idle	Total flow	Av. speeds	85%ile speeds
Meadow Croft Cl.	1393	1243	2636	27.9	32.3
High Busy Lane	1539	1447	2986	25.1	28.7

As with the previous survey results, these figures do not give cause for concern on a 30mph residential route. Also, given that Westfield Lane forms part of a network of roads serving sizeable residential areas, a significant proportion of traffic will be generated by residents themselves.

- 2.6 The closure of Westfield Lane would affect a large number of residents who would need to find alternative routes between Wrose, Shipley and Idle. All affected residents would need to be consulted on any potential closure and their views considered. The inconvenience caused would need to be weighed up against any envisaged benefits. Some of the alternative routes available although less rural in nature already give cause for concern in terms of traffic speeds and road injuries. Inevitably the closure of one route to through traffic will increase traffic volumes on other roads some of which may be equally undesirable alternative routes leading to requests for other through routes to also be closed. The 5 July 2018 committee resolution recommended that no action be taken on the request for a closure of Westfield Lane.
- 2.7 Subsequent to the initial consideration of the petition by the Area Committee, further representations have been made by local residents through the ward members. These are detailed below with corresponding officer comments:

Residents' suggestion	Officer comments
Residents are concerned about the increasing numbers of HGV's travelling through Westfield Lane, despite there being 'not suitable for HGV's' signs in place. What can be done?	Only around 0.5% of surveyed traffic was goods vehicles that a 7.5 tonne weight restriction would be applicable to. As such a Traffic Regulation Order would not be recommended for priority.
What is the possibility of introducing 20mph zones?	Current average speeds, whilst well within acceptable levels for the prevailing 30mph speed limit, are not low enough to support the implementation of a lower, 20mph speed limit (without additional traffic management measures).
Suggested a one way system	All Alone Road is an un-adopted route

introduced turning right into All Alone Road	with a poor surface condition and no pedestrian provision and as such would not be suitable to divert traffic onto.
Traffic lights instead on Westfield Lane between Wrosecliffe Grove and All Alone Road to introduce single file traffic, hopefully doing the speed limit. Additionally it would have the waiting effect this may well deter traffic away from the "rat run" philosophy.	The implementation of traffic signals would incur a significant cost. This would not be attainable from the Area Committee's Traffic Management element of the Safer Roads budget, nor could it be justified as a Casualty Reduction project.
Additional traffic calming	Based on the collisions record and surveyed vehicle speeds, additional traffic calming would not be recommended as a priority at this location.
Mobile Safety Cameras	The installation of safety camera sites is managed by the West Yorkshire Casualty Reduction Partnership. There are strict criteria relating to the collisions rate and vehicle speeds. Westfield Lane does not meet either of these requirements.

2.8 The Bradford East Area Committee only has a limited amount of funding to address traffic related concerns raised by residents. Priority is currently given to sites where there are significant numbers of road injuries and where specific engineering interventions are predicted to have casualty reduction benefits. There is an even lesser budget for traffic management measures where there are community safety concerns that have not necessarily materialised into a significant collisions record but, for instance, vehicle speeds are above acceptable tolerances. It would be difficult to recommend prioritisation of resources to an area with some existing traffic calming measures, little casualty reduction potential, and no evidence of excessive speed.

### 3.0 OTHER CONSIDERATIONS

3.1 Local ward members have been consulted.

### 4.0 FINANCIAL AND RESOURCE APPRAISAL

4.1 There are no financial or resource implications arising from this report.

### 5.0 RISK MANAGEMENT AND GOVERNANCE ISSUES

5.1 There are no risks arising from this report.

### 6.0 LEGAL APPRAISAL

6.1 There are no legal issues arising from this report.

**7.0 OTHER IMPLICATIONS**

**7.1 EQUALITY & DIVERSITY**

Due regard has been given to Section 149 of the Equality Act 2010 when investigating these matters.

**7.2 SUSTAINABILITY IMPLICATIONS**

There are no sustainability implications arising from this report.

**7.3 GREENHOUSE GAS EMISSIONS IMPACTS**

There is no impact on the Council's own and the wider District's carbon footprint and emissions from other greenhouse gasses arising from this report.

**7.4 COMMUNITY SAFETY IMPLICATIONS**

There are no community safety implications of this report.

**7.5 HUMAN RIGHTS ACT**

None

**7.6 TRADE UNION**

None

**7.7 WARD IMPLICATIONS**

Ward Members have been consulted on the petition.

**7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS**

None

**7.9 IMPLICATIONS FOR CORPORATE PARENTING**

None

**7.10 ISSUES ARISING FROM PRIVACY IMPACT ASSESSMENT**

None

**8.0 NOT FOR PUBLICATION DOCUMENTS**

8.1 None

**9.0 OPTIONS**

9.1 Members may propose alternative recommendations on which they will receive appropriate officer advice.

**10.0 RECOMMENDATIONS**

- 10.1 That no further action be taken on the request for additional traffic management measures on Westfield Lane.
- 10.2 That the lead petitioner be informed accordingly.

**11.0 APPENDICES**

- 11.1 Appendix 1 – Westfield Lane - Petition.
- 11.2 Appendix 2 – Westfield Lane – Location Plan.

**12.0 BACKGROUND DOCUMENTS**

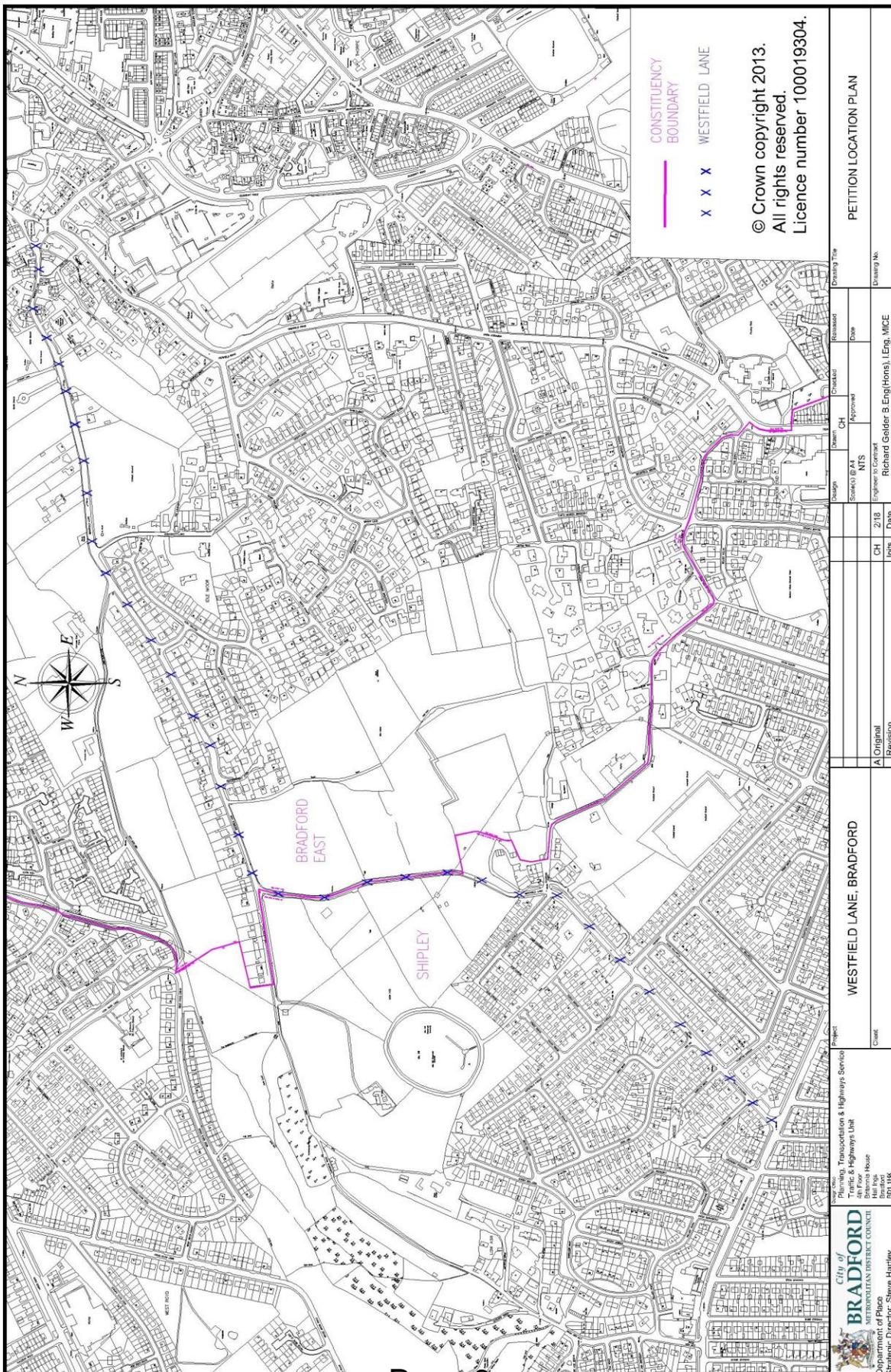
- 12.1 City of Bradford Metropolitan District Council File Ref: HS/TRSS/48233.

### Petition for road closure Westfield lane

Petition Summary: Westfield lane, BD10 Bradford has become a dangerous to the public "rat run" existing measures have not been able to address the chronic vehicle speeding and associated dangerous driving on Westfield lane. The disregard towards the highway code on Westfield lane has increased the risk of personal harm or fatality beyond what is considered reasonably practical.

We the undersigned are concerned citizens who urge Bradford Council to close Westfield lane to through traffic to improve the safety and quality of life for all who live and walk on Westfield lane.

Date	Signature	Printed Name	Address	Comment
				



## Report of the Strategic Director Place to the meeting of Bradford East Area Committee to be held on 22 November 2018.

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**P**

### Subject:

**PETITION – MILMAN SWING BRIDGE, APPERLEY ROAD, BRADFORD**

### Summary statement:

This report considers a petition requesting a traffic light system at Milman Swing Bridge on Apperley Road, Bradford.

**Ward: 13 Idle and Thackley**

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Steve Hartley  
Strategic Director Place

Report Contact: Andrew Smith  
Principal Engineer  
Phone: (01274) 434674  
E-mail: [andrew.smith@bradford.gov.uk](mailto:andrew.smith@bradford.gov.uk)

### Portfolio:

**Regeneration, Planning and Transport**

### Overview & Scrutiny Area:

**Regeneration and Environment**

## 1.0 SUMMARY

- 1.1 This report considers a petition requesting a traffic light system at Milman Swing Bridge on Apperley Road, Bradford.

## 2.0 BACKGROUND

### **Petition : Milman Swing Bridge, Apperley Road (58 signatures)**

- 2.1 The petitioners are requesting the Council install a 'lights system' at Milman Swing Bridge, Apperley Road, Apperley Bridge so that pedestrians can press a button to stop the traffic so that they can cross the bridge safely. The petition states that there are two 50cm pavements on either side of the bridge; these are inadequate for pedestrians especially those walking with children, pushchairs, dogs or luggage. They have to walk on the road section of the bridge. Apperley Road is a busy alternative route for motorists avoiding the Greengates traffic signal junction and there is no clarity as to who has priority crossing the bridge. Legally pedestrians have priority but drivers think they do; this leads to conflict which could be addressed by introducing a 'pedestrian crossing' lights system. A copy of the full wording of the petition is shown in Appendix 1 and a location plan is attached as Appendix 2.
- 2.2 The Council can only provide traffic signs on the highway authorised for use in the Traffic Signs Regulations. There are prescribed signs to warn motorists of pedestrians in the road ahead. These are provided on both approaches to the bridge in association with road narrows signs. On the approach from Apperley Bridge this sign has recently been upgraded on a high visibility yellow backing board and an additional sign provided warning of ridden horses as well as pedestrians in the road also on a high visibility yellow backing board. A slow carriageway marking has also been provided.
- 2.3 Consideration has been given to the suggestion of having a single wider footway on one side of the bridge to improve pedestrian provision however this has raised additional safety concerns. The existing layout with a 500mm strip on either side of the bridge ties-in with the footways on the approach road and the tow path. The provision of a single footway would necessitate pedestrians having to cross Apperley Road to the side with the footway which would increase the potential for conflict with motorists. A second consideration is that whilst there is a 7.5T weight limit on this route, this still allows its use for access by some large vehicles. It is therefore anticipated that the absence of a buffer on one side of the bridge could lead to damage to the bridge structure and adjacent signs from larger vehicles which have an overhang beyond their wheelbase. This concern also applies to cars and light vans. In view of these points it is not considered feasible to pursue this suggestion.

- 2.4 There have been no recorded road incidents involving pedestrians using the bridge in the last five years. Information on the volume of traffic using Apperley Road in the vicinity of the bridge was gathered using an automatic data logger in July 2018. The average daily traffic volume was 5344 (Eastbound 2917 and Westbound 2427). The degree of community severance evaluates the difficulty encountered by pedestrians when crossing roads and although it is more usually used for the assessment of pedestrian crossings it could be used for guidance in this situation. The degree of severance is considered to be slight with traffic volumes of less than 8,000 vehicles per day.
- 2.5 It would be possible to provide traffic signals at the swing bridge however this would require a means of establishing equipment communications between the 2 sides of the canal. With existing technology that would require either the use of a catenary system or under-canal ducting. There would also be a requirement to link the signals with the swing bridge operational warning lights. It is estimated that the total cost of the installation of traffic signals would be in excess of £60,000.
- 2.6 The cost of installing a designated footbridge would be significantly higher.
- 2.7 The Bradford East Area Committee only has a limited amount of funding to address traffic related concerns raised by residents. Priority is currently given to sites where there are significant numbers of road injuries and where specific engineering interventions are predicted to have casualty reduction benefits. There is an even lesser budget for traffic management measures where there are community safety concerns that have not necessarily materialised into a significant collisions record. The cost of a signals scheme on Milman Bridge or a footbridge is beyond the scope of this part of the Committees budget.

### **3.0 OTHER CONSIDERATIONS**

- 3.1 Local ward members have been consulted and one supports the request for a traffic light system or the installation of a footbridge to segregate pedestrians from vehicles.
- 3.2 The swing bridge is in the ownership of the Canals and Rivers Trust. Officers have approached the trust previously to enquire about the potential for improvements but have been informed that they do not hold a suitable budget. The Council only has responsibility for the maintenance of the (highway) surface and thus does not have a duty or jurisdiction to modify the bridge structure.
- 3.3 A planned major improvement scheme at the Harrogate Road/New Line junction should ultimately result in reduced traffic volumes on Apperley Road.

### **4.0 FINANCIAL AND RESOURCE APPRAISAL**

- 4.1 There are no financial or resource implications arising from this report.

### **5.0 RISK MANAGEMENT AND GOVERNANCE ISSUES**

- 5.1 There are no risks arising from this report.

**6.0 LEGAL APPRAISAL**

6.1 There are no legal issues arising from this report.

**7.0 OTHER IMPLICATIONS**

**7.1 EQUALITY & DIVERSITY**

Due regard has been given to Section 149 of the Equality Act 2010 when investigating this matter.

**7.2 SUSTAINABILITY IMPLICATIONS**

There are no sustainability implications arising from this report.

**7.3 GREENHOUSE GAS EMISSIONS IMPACTS**

There is no impact on the Council's own and the wider District's carbon footprint and emissions from other greenhouse gasses arising from this report.

**7.4 COMMUNITY SAFETY IMPLICATIONS**

There have been no recorded collisions involving pedestrians on or near the swing bridge in the last 5 years.

**7.5 HUMAN RIGHTS ACT**

None

**7.6 TRADE UNION**

None

**7.7 WARD IMPLICATIONS**

Ward Members have been consulted on the petition.

**7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS**

None

**7.9 IMPLICATIONS FOR CORPORATE PARENTING**

None

**7.10 ISSUES ARISING FROM PRIVACY IMPACT ASSESSMENT**

None

**8.0 NOT FOR PUBLICATION DOCUMENTS**

8.1 None

**9.0 OPTIONS**

9.1 Members may propose alternative recommendations on which they will receive appropriate officer advice.

**10.0 RECOMMENDATIONS**

10.1 That no action be taken on the request for a traffic signal system on Milman Swing Bridge, Apperley Road, Bradford.

10.2 That the petitioner be informed accordingly.

**11.0 APPENDICES**

11.1 Appendix 1 – Milman Swing Bridge - Petition.

11.2 Appendix 2 – Milman Swing Bridge, Apperley Road – Location Plan.

**12.0 BACKGROUND DOCUMENTS**

12.1 City of Bradford Metropolitan District Council File Ref: HS/TRSS/48233.

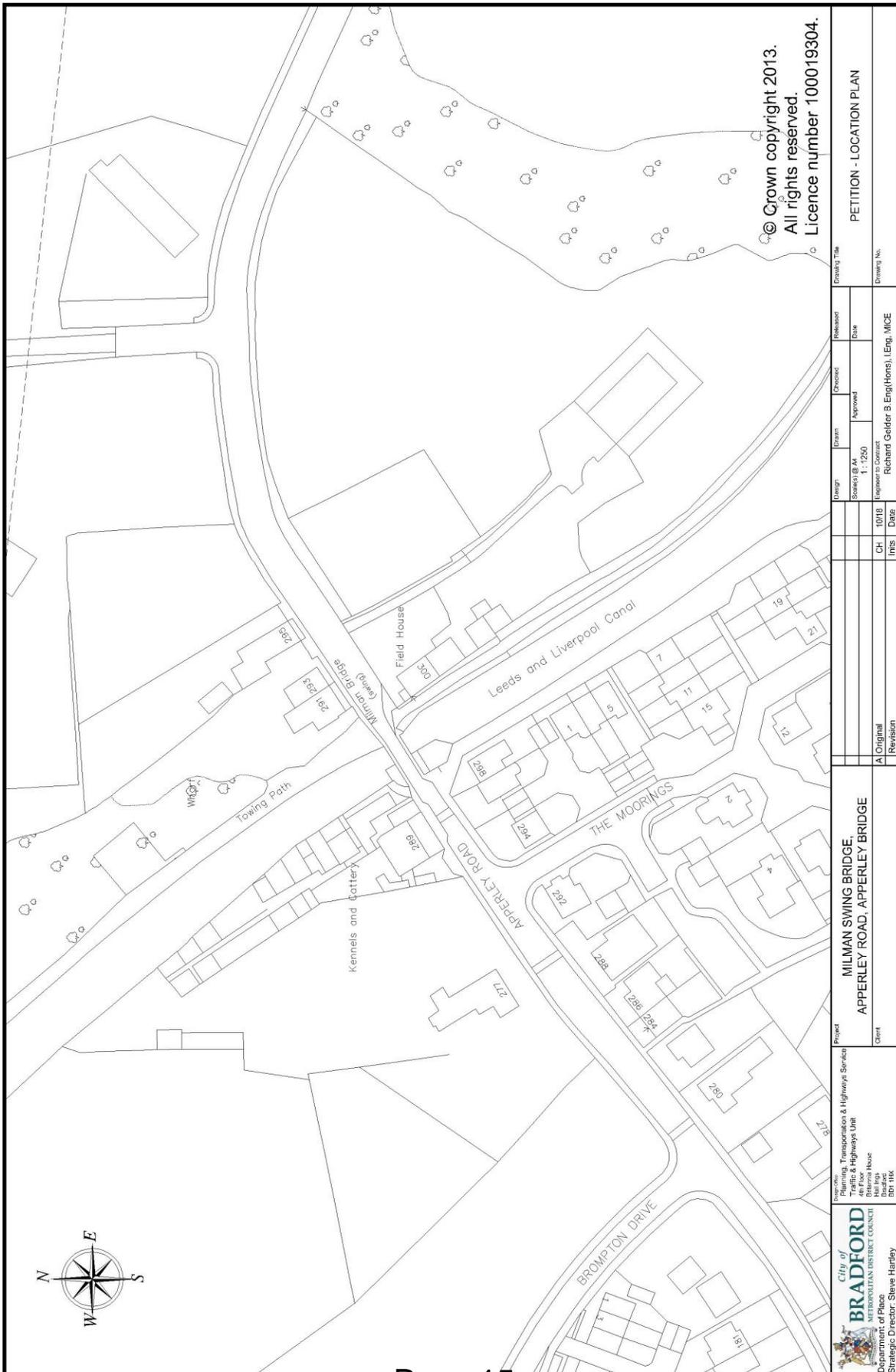
**Title: Crossing Milman Bridge****Statement:**

We the undersigned petition the council to Install a ' lights system' at Milman Swing Bridge, Apperley Bridge Rd. so that pedestrians can press a button to stop the traffic so that they can cross the bridge safely.

**Justification:**

At present there are two 50 cm pavements on either side of the road on the bridge. These are totally inadequate for pedestrians especially if they have children, pushchairs, dogs or luggage. They have to walk on the road section. Apperley Bridge Rd is a busy 'rat run' for motorists to avoid the Green gates lights and there is no clarity as to who has priority for crossing. There are no signs available that the Highways department can use other than the triangular sign which makes drivers aware that there are people and children in the area. The suggestion of replacing the pavements with a one 100cm pavement has been rejected by the Highways Department.

Legally pedestrians have priority crossing the Milman Bridge on the road. As it stands drivers think they have priority and there are unpleasant and unnecessary conflicts between pedestrians and drivers. A ' pedestrian crossing' will stop this and people walking the tow path can have a pleasant walk.



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<p><b>City of Bradford</b>          BRADFORD METROPOLITAN DISTRICT COUNCIL          Department of Planning, Transport &amp; Highways          Strategic Director: Steve Hardy</p>		<p>Project: <b>MILMAN SWING BRIDGE, APPERLEY ROAD, APPERLEY BRIDGE</b></p> <p>Client:</p>		<p>Planning, Transport &amp; Highways Services          Traffic &amp; Highways Unit          Neil Figg          Neil Figg          BRU 11K</p>		<p>CH 1018          Date: / /</p>		<p>Design          Scale: 1:250          Drawn: / /</p>		<p>Checked: / /</p>		<p>Released: / /</p>		<p>Drawing Title: <b>PETITION - LOCATION PLAN</b></p> <p>Drawing No.:</p>	
<p>A Original</p>		<p>Revision</p>		<p>Richard Gelder B.Eng(Hons), I.Eng, MICE          Engineer in Charge</p>		<p>1018</p>		<p>Approved</p>		<p>Date</p>		<p>Release Date</p>			

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## Report of the Strategic Director Place to the meeting of Bradford East Area Committee to be held on Thursday 22<sup>nd</sup> November 2018

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**Q**

### **Subject:**

Report regarding a petition received by the Council requesting immediate cessation of any further removal of play equipment and or fencing and a halt to the closure of the lower play area in Peel Park.

### **Summary statement:**

Replacement of the lower play area at Peel Park in the existing location, or to provide a new centrally located single site facility to replace both play areas that currently serve the park and local community, designed in consultation with the local community and park users.

---

Steve Hartley  
Strategic Director Place

**Portfolio:**  
Health, People and Places

Report Contact: Phil Barker  
Assistant Director of Sport and Culture  
Phone: (01274) 431301  
E-mail: [phil.barker@bradford.gov.uk](mailto:phil.barker@bradford.gov.uk)

**Overview & Scrutiny Area:**  
Regeneration and Environment

## 1. SUMMARY

- Replace the lower play area at Peel Park in the existing location or provide a new centrally located single site facility to replace both play areas that currently serve the park and local community.

## 2. BACKGROUND

Peel Park is currently served by two childrens play areas, a lower play area near the lake and the upper play area adjacent to Park Road. Both play areas are now of an age where they are past their anticipated life span. (Appendix one shows the location of the plays areas within the Park)

The upper play area is primarily aimed at the younger age group where the lower was aimed at the older age groups (as the Councils Park Bye Laws currently state that play areas are to be used by children under the age of 14).

The lower play area was installed approximately 20 years ago and was built on a former pond which has led to structural issues with the foundations of the play equipment installed.

Since 2016 the lower play area has suffered from repeated and sustained attacks of vandalism to such an extent where equipment has had to be removed as they became a health and safety issue. The Multi Unit on site was removed on the instructions of the independent play inspector as it had become structurally unsafe owing to the sites inherent ground conditions.

A petition has been received by the Council requesting immediate cessation of any further removal of play equipment and or fencing and a halt to the closure of the lower play area in Peel Park.

## 3. OTHER CONSIDERATIONS

The guidelines for the location of a childrens play area suggest that is overlooked by residential properties to allow for 'natural surveillance' to discourage misuse of the equipment itself and reduce anti-social behaviour incidents. Unfortunately the location of the lower play area does not allow for this which has led to an increase of vandalism to the play area and other features within the locality.

In the last three years the lower play area has suffered from increasing attacks of vandalism with an average cost to the Council of over £2000 per annum. In comparison, the upper play area that is overlooked by residential properties has suffered on average £500 per annum.

The lower play area was built on the site of an ornamental pond. This has led to ground stabilisation and drainage issues which have had a twofold effect on the longevity of the site. These ground conditions have led to an accelerated decline in the structural properties wooden play equipment (rotting of the wood) as well as the destabilisation of the concrete foundations of the Multi Unit.

#### **4. FINANCIAL & RESOURCE APPRAISAL**

The annual repair budget for the playground equipment is £36,000 which equated to an allocation of £236.00 pa per facility.

There is a financial cost to either replacing the facility in the same location or consolidating the play provision in Peel Park and building one new central play area in a location to be finalised.

The estimated cost of replacing the play area at the lower site is estimated to be approximately £150,000 to £175,000

Peel Park is held by the Council on Charitable Trust. In 2014 the trust agreed to lift a covenant on the sale of Laurence House to allow the Council to dispose of the building. The sale of the site provided a capital receipt to the trust of £140,500 to be spent on the outcomes of the charity. The money is held by the Council and has no time limits on the spend. It has been notionally agreed to allocate £70,000 to the play areas within the park.

The remaining funding will need to be found from other sources none of which have currently been identified.

#### **5. RISK MANAGEMENT AND GOVERNANCE ISSUES**

At present there are no significant risks arising out of the implementation of the proposed recommendations.

#### **6. LEGAL APPRAISAL**

There are no legal issues arising from this report.

#### **7. OTHER IMPLICATIONS**

##### **7.1 EQUALITY & DIVERSITY**

There are no Equality or Diversity issues arising from this report.

##### **7.2 SUSTAINABILITY IMPLICATIONS**

There are no sustainability issues arising from this report.

##### **7.3 GREENHOUSE GAS EMISSIONS IMPACTS**

There is no greenhouse gas emission impact arising from this report.

##### **7.4 COMMUNITY SAFETY IMPLICATIONS**

There are no Community Safety Implications arising from this report.

## **7.5 HUMAN RIGHTS ACT**

There are no Human Rights act issues arising from this report.

## **7.6 TRADE UNION**

There are no Trade Union issues arising from this report.

## **7.7 WARD IMPLICATIONS**

The information in this report is relevant to the Bolton and Undercliffe Ward in the area. Increased devolution of the services will allow the Area Committee to further address local priorities for those services within the Bradford East Constituency.

## **7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS (for reports to Area Committees only)**

There are no direct Area Committee Action Plan implications arising from this report.

## **7.9 IMPLICATIONS FOR CORPORATE PARENTING**

There are no implications for corporate parenting arising from this report.

## **7.10 ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT**

Not applicable in regard to matters arising from this proposal/decision.

## **8. NOT FOR PUBLICATION DOCUMENTS**

No documents

## **9. OPTIONS**

1. To replace the existing lower play area in its current location, running the risk that the site will continue to suffer the same structural and anti-social problems.
2. Work with the friends of group to identify a more suitable and sustainable site to provide a play facility for all age groups and ensure local user buy in to the scheme to foster a sense of local ownership and the benefits this can bring. This will allow the development of a new play area which actively seeks to design out any anti-social and misuse issues that are experienced currently, reduce the future maintenance cost burden and ensure that more inclusive elements of play provision are provided together with engendering a sense of community ownership.

**10. RECOMMENDATIONS**

That officers work with the local community and the parks friends of group to find a suitable and sustainable site for all age groups and ensure local user buy in to the scheme to foster a sense of local ownership and the inherent benefits this can bring.

**11. APPENDICES**

Appendix 1 Site Plan

**12. BACKGROUND DOCUMENTS**

No Background Documents

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## **Report of the Director of Place to the meeting of The Bradford East Area Committee to be held on 22<sup>nd</sup> November 2018**

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**R**

### **Subject:**

**Parks & Green Spaces Service Annual Report**

### **Summary statement:**

The annual report for the devolved Parks & Green Spaces Service reviews activity during the past year and also considers the significant issues and proposed management structural changes that will have an effect over the coming 12 months with options where available for future service delivery, investment and savings

---

Steve Hartley  
Strategic Director, Place

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### **Portfolio:**

**Neighbourhood & Customer Safety**

### **Overview & Scrutiny Area:**

**Regeneration & Environment**

## **1. SUMMARY**

- 1.1** The annual report for the devolved Parks & Green Spaces Service reviews activity during the past year and also considers the significant issues and proposed management structural changes that will have an effect over the coming 12 months with options where available for future service delivery, investment and savings

## **2. BACKGROUND**

### **2.1 The Parks & Green Spaces (PGS) Service**

**2.1.1** Following some re-alignment of Assistant Directors managed remits the PGS currently sits within the department of Neighbourhood & Customer Services, which is part of the Department of Place and the main function is the management, maintenance and development of the district's parks and other green spaces. The area of land managed by the section totals over 1,000 hectares of parks/grassed areas and around 850 hectares of woodland.

**2.1.2** Play area maintenance, highway weed-spraying and technical services are all delivered on a District wide basis whilst the management and maintenance of local parks and green spaces is provided through at least one operational depot based within each Area Committee boundary. The operational areas, using a total of 74 permanent gardeners, manage and maintain:-

- 36 parks, of which 5 retain Green Flag status
- 115 recreational 'grounds' (including football, rugby, cricket, tennis and bowls facilities)
- 283 outdoor play/fitness facilities across 163 sites
- 50 pavilion/changing rooms
- 20 lodges and 5 cafes
- 40 War Memorials

**2.1.3** The PGS also provides support to community, voluntary and 'friends of' groups, including the booking of some 230 events held annually within Parks and Green Spaces ranging from Bingley Music Live to the local village gala.

**2.1.4** PGS provides a grounds maintenance service to 6 schools in Bradford East and numerous council services including Estates Management, Bereavement Services, Highways, Libraries, Museums, Sports Centres, Adults and Children's Services (including winter gritting operations).

**2.1.5** PGS has provided growing support to the council's highway winter gritting operation with some 25 staff now regularly employed as drivers to cover precautionary gritting routes or ride-on tractor operatives to treat footways.

### **2.2 Managed Facilities in Bradford East**

**2.2.1** The following main parks are managed and maintained by the service area teams – Peel Park, Bowling Park and Bradford Park – together with 19 recreational

spaces and playing fields containing 17 equipped play areas, 10 MACA's (Multi Activity Communal Areas) 3 skate/BMX parks and 19 pavilions, changing facilities and lodges.

**2.2.2** Other facilities in use this season include 24 Football/Rugby pitches, 8 bowling greens, 4 cricket pitches and 2 tennis courts. In addition to horticultural works the service is responsible for the upkeep of all the infrastructure (e.g. fences, walls and footpaths) and associated structures within the above sites.

### **2.3 Operational Depot Review of 2017**

**2.3.1** The adopted requirement for maintenance standards remain at minimum levels for general grass cutting, hedges, flower and shrub bed maintenance. Budgets are set to reflect the levels of workforce required to maintain these minimum standards with little or no resource resilience. Service performance throughout the peak season is therefore highly susceptible to unseasonal weather or unexpected staff absence.

**2.3.2** The operational staff successfully delivered all maintenance works to the highest possible standard throughout the year. As a result of this it has been notable that complaint numbers have fallen in general and were almost negligible from local bowls clubs. This is certainly a reflection of the work of the gardeners involved and also possibly due to the closer working between management and the bowls leagues and also of the fact that 3 of the 6 clubs in the area adopted a 'self-maintenance type model' for this season. The adoption of more sustainable flower bed regimes appears to have been successful, particularly as the herbaceous planting begins to become established.

**2.3.3** Given that weather patterns this year have been largely favourable despite a very dry summer, the major operational challenge remains that of litter and fly tipping, this interferes with other programmed activity (such as general grass cutting) due to the need to clear excessive litter prior to completing other tasks.

**2.3.4** Officers continued to engage with partners such as Friends of Groups, local community groups, councillors and the Neighbourhood Service to deliver a wide range of improvements to the Area's green spaces as evidenced by the retention of the Green Flag Award for Peel Park following a 'secret shopper' visit by the judges.

### **2.4 New Works and projects**

**2.4.1** The following new projects have been successfully delivered in the last 12 months:

**2.4.2** Peel Park Bridge Repairs – repair works completed and scaffolding removed

**2.4.3** Assisted the Friends of Peel Park group to procure and install an interactive wooden play trail around the park

**2.4.4** Assisted local bowls clubs to adopt a 'self-managed' maintenance scheme – Idle and Eccleshill bowls clubs are now cutting and maintaining the greens and surrounding areas themselves and Greengates are also cutting (only) their green.

- 2.4.5** Assisted the 'Friends of Greengates' Cenotaph to procure and install two life size aluminium figures, 'Tommies', in readiness for the 100 years centenary event.
- 2.4.6** Following some lengthy consultation with colleagues in Highways the East Area Committee has agreed to allocate some funding in relation to developing a traffic management scheme at Thornbury roundabout. There have been numerous vehicle incidents on a particular corner that have caused thousands of pounds worth of damage to the recreation ground infr-structure and it is hopeful the new scheme will alleviate this.
- 2.4.7** Both Parks and Officers from the Neighbourhood team carried out some collaborative working with the Community Payback Service in various areas including Seymour Street Recreation Ground and the Greenway. The works included litter picking and fly-tipping removal.
- 2.4.8** Complaints had been received about the excess food left around the lake area of Bradford Moor Park and officers from both services were involved in an education project around the feeding of birds/wildfowl and how an excess of food can attract vermin.
- 2.4.9** Officers have been engaging with Better Start in the Bowling, Barkerend, Bradford Moor and Little Horton wards to set up 'guided walks' around our parks and recreation grounds to encourage people to be more active and promote the health benefits that parks and exercise can offer the community.

## **2.5 Events**

- 2.5.1** PGS administers stages and/or supports a high number of events throughout the year in its parks & recreation grounds (over 230) with 45 events booked within the Bradford East area this year, some of which are regional championship events such as the Yorkshire Regional Cyclo-Cross Championships in Peel Park. In December.
- 2.5.2** Other events planned this year in Bradford East include:
- Fun Fairs in Peel Park (2), Bradford Moor Park (2), Bowing Park, Idle Recreation Ground, Harrogate Road Playing Fields and the gala at The Delph
  - Eid Festival – Bradford Moor Park
  - Diwali celebrations – Seymour Street Recreation Ground
  - Circus in Peel Park
  - Orienteering and cycling events
  - 26 one day play & activity sessions
  - Fitness session in Peel Park
  - Community Lunches and picnics
  - Friends of Group 'Pop Up Farm' – Peel Park
  - Better Start Project – Community events in parks celebrating community achievements and organised outdoor play
- 2.5.3** The team at Peel Park also facilitate events across the district by erecting market stalls in liaison with the Council's Markets Section.

**2.5.4** All the above events create a very large footfall in our parks and green spaces from both the local community and the wider population of the district; indeed, some of the larger events attract people from all over the country.

### **3. OTHER CONSIDERATIONS**

#### **3.1 Service Merger**

**3.1.1** Following the move into the Neighbourhoods & Customer Services area it is inevitable that there will also be some operational and structural changes to consider. A planned merger of the Parks & Cleansing services will take place which will positively create a larger more resilient workforce and will allow greater flexibility across the service areas.

**3.1.2** A management re-structure will also take place which will see the creation of 5 new Parks & Street Cleansing Manager roles who will be responsible for the combined services and report directly to the Area Coordinators.

**3.1.3** There will also be a post of a senior Parks & Green Spaces Manager based at a more strategic level and reporting to the Shipley Area Coordinator.

**3.1.4** It is anticipated that the proposed new structure will be implemented early in the new year.

### **4. FINANCIAL & RESOURCE APPRAISAL**

#### **4.1 Financial Performance 2016/17**

**4.2** Bradford East operations has a notional net budget of £423,000 and there are no potential concerns at this stage. The area continues to undertake additional internal and external contract works in an effort to gain additional income. A further review of Service wide budgets is planned during the current year and this issue remains one of the key priorities.

### **5. RISK MANAGEMENT AND GOVERNANCE ISSUES**

**5.1** There are no serious risk or governance issues associated with this report.

### **6. LEGAL APPRAISAL**

**6.1** The contents of this report are in accordance with the decisions of the Executive on 9 October 2012 and 16 April 2013

**6.2.** The Council has various powers to provide parks and pleasure ground and other recreational facilities but is under no duty to do so. The management of such facilities is a matter for the Council subject to its general duties under Occupiers Liability legislation or Health and Safety

**7. OTHER IMPLICATIONS**

7.1 None

**8. EQUALITY & DIVERSITY**

8.1 None

**9. SUSTAINABILITY IMPLICATIONS**

9.1 Increased local decision making has the potential to create more sustainable solutions to local issues.

**10. GREENHOUSE GAS EMISSIONS IMPACTS**

10.1 PGS service provides a pro-active approach in the reduction of greenhouse gas emissions through the local deployment of its maintenance teams. Teams are based in areas in an effort to reduce travelling times with its fleet/plant resulting in reduced fuel consumption. In addition to this parks and recreation grounds/trees/woodlands provide communities with 'green lungs' which can naturally assist with the filtering of polluted air.

**11. COMMUNITY SAFETY IMPLICATIONS**

11.1 There are no Community Safety Implications arising from this report.

**12. HUMAN RIGHTS ACT**

12.1 There are no Human Rights Act implications arising from this report.

**13. TRADE UNION**

13.1 Trade Unions at all levels are engaged in consultation over the proposals included in this report.

**14. WARD IMPLICATIONS**

14.1 The information in this report is relevant to all Wards in the area.

14.2 Increased devolution of the services will allow the Area Committee to further address local priorities for those services within wards.

**15. AREA COMMITTEE ACTION PLAN IMPLICATIONS  
(for reports to Area Committees only)**

15.1 There are no Area Committee Action Plan implications arising from this report.

**16. IMPLICATIONS FOR CORPORATE PARENTING**

16.1 Refer to the guidance contained in the Report Guide.

**17. ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT**

17.1 There are no Privacy Impact issues arising from this report.

**18. NOT FOR PUBLICATION DOCUMENTS**

18.1 None.

**19. OPTIONS**

19.1 None applicable to this report.

**20. RECOMMENDATIONS**

20.1 That East Area Committee note the content of this report and welcome the planned merger of the Cleansing service.

**21. APPENDICES**

21.1 None

**22. BACKGROUND DOCUMENTS**

22.1 None

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## Report of the Strategic Director Place to the meeting of Bradford East Area Committee to be held on Thursday 22 November 2018

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**S**

### **Subject:**

**The allocation of the Community Building Grants (extended community centre core costs)**

### **Summary statement:**

This reports sets out the Community Building Grants allocation process. Community Building Grants are for Voluntary and Community Sector organisations to support them in meeting their associated building related costs.

---

Steve Hartley Strategic Director Place **Portfolio:**

**Neighbourhoods and Community Safety**

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**Overview & Scrutiny Area:**

**Corporate**



## 1. SUMMARY

- 1.1 This reports sets out the Community Building Grants allocation process. Community Building Grants are for Voluntary and Community Sector organisations to support them in meeting their associated building costs.

## 2. BACKGROUND

- 2.1 As part of the budget decision on the 25<sup>th</sup> February 2016, Bradford Council approved plans to remove or reduce:
- a) Rent subsidies provided to VCS organisations
  - b) Community development grants
  - c) Discretionary business rate relief to not for profit organisations
- 2.2 The Review group concluded that the best way forward was to combine all remaining resources from Neighbourhood and Customer Services and Regeneration and establish a single process, based on an extended core costs model used with the VCS groups for 2015-17. The proposal merged the remaining support available into one Community Building Grant and to devolve the decision making to Area Committees in order to increase fairness, transparency and accountability.

### Financial Allocation

- 2.3 The apportionment of the remaining budget was based upon a formula that factors in current support levels and also the needs based formula that was used and agreed by Executive to allocate the previous Voluntary and Community sector funding round.
- 2.4 The VCS Buildings Review Group, chaired by the Strategic Director of Place used this formula to recommend the allocation of funding levels to each Area. The group's recommendation was agreed by the Regeneration, Planning, and Transport Portfolio Holder on behalf of Council Executive.
- 2.5 The available budget across the District, for 2019-20 is £250k (2020-21 subject to equivalent budget being available). The new grants will commence from 1 April 2019.
- 2.6 A ring-fenced allocation will be made available to support organisations supporting District Wide activity and community of interest groups.
- 2.7 Table 1 includes the current levels of support each area received and the allocated amounts for each Area Committee for 2019-2021 for the Community Building Grants.



**Table One**

	Amount per annum 2017-19	Percentage calculation from 2018-19 grants	Amount per annum 2019-21
<b>East</b>	<b>£99,400</b>	<b>22.80 %</b>	<b>£57,000</b>
South	£50,700	11.63 %	£29,075
West	£122,800	28.16 %	£70,400
Keighley	£64,400	14.77 %	£36,925
Shipley	£52,700	12.09 %	£30,225
District wide provision	£46,000	10.55 %	£26,375
Total	£436,000	100%	£250,000

2.8 It will be the responsibility of each Area Committee to make decisions on the allocation recommendations of the 2019-20 budget (and 2020-21 subject to equivalent budget being available) of the Area Grants Advisory Groups.

### **3. OTHER CONSIDERATIONS**

#### **Importance of Community Buildings**

3.1 Helping to ensure that communities are safe, clean and active is a Council priority. Whilst we can no longer fund community development workers we can facilitate this approach by supporting community buildings to stay open and become hubs of local activity and community led development. The 'People Can' approach to community support will contribute to building stronger sustainable communities in the following ways:

- Increase the active participation of residents in their neighbourhoods and communities
- Meeting space for community groups
- Local base to deliver a range of services including advice work
- Places to deliver activities and access to practical resources

#### **Framework to be deployed by Area Committees in the allocation of grants**

3.2 The Area Committees will use their existing Grants Advisory Group in the same way they have for Community Chest. The Grants Advisory Group will assess applications and make recommendations to Area Committee for determination.

3.3 Officers from Revenues and Benefits, Estates Management and Finance will be requested to provide relevant facts and information on the applicant groups for the Grants Advisory Group to ensure relevant information can be reviewed prior to funding recommendations being submitted.

3.4 Information can be provided to Members, via the Area Coordinator, about the bidding process and which groups had been informed so that Members may flag up any groups they considered would benefit from the process that are not listed.

3.5 Grants will be available for up to two years.



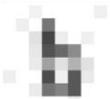
- 3.6 The Area Committee may choose to develop a scoring system for allocation of funds with the support of the Neighbourhood Service central team
- 3.7 The main priority of these grants is for organisations with low levels of resources and without the funds to pay the full cost of running the centre without support.
- 3.8 Community buildings receiving a contribution to their building related costs through a grant will be expected to be well run facility in the following respects:
- To be accessible to everyone within the local community
  - Well maintained and clean facilities
  - Have a responsible charging policy
  - Have financial systems and controls in place
  - Have a strong and responsible management committee
  - To work in partnership with other agencies
- 3.9 The Neighbourhood Service Central team will support the Grants Advisory Group to enable a consistency of approach across the five Areas and will also include distributing the expressions of interest (application) packs to current recipients, and to the Area Coordinator's Offices for further distribution to new or currently unfunded relevant Community buildings.
- 3.10 Whilst administration of the grants will be undertaken centrally within the Neighbourhoods and Customer Service, the Ward Officers will be the main contact to monitor progress and they will ensure that issues raised are being addressed.
- 3.11 The Area Office staff, revenues and benefits, asset management, the Central team and the voluntary sector infrastructure organisations will work with applicants to consider alternative sources of support such as sharing of spaces, community asset transfer, small business rates relief or registering as a community amateur sports club.

#### **4. FINANCIAL & RESOURCE APPRAISAL**

- 4.1 The approved reduction identified in the Council budget 2019-2021 is presented in this report.

#### **5. RISK MANAGEMENT AND GOVERNANCE ISSUES**

- 5.1 There is a risk that some of the organisations currently receiving support will not be successful in the Community Buildings fund due to significantly reduced resources. However there are various avenues organisations could pursue which may help reduce the negative impact. These include, becoming a registered charity which will entitle organisations to 80% rate relief, or to register as a small business and rates will be off set by government initiatives. There is also additional support available to sports clubs who register as a Community Amateur Sports Club with HMRC, which would also, reduces the rates charges by 80%.



5.2 In addition Ward Officers and Voluntary Organisations Support Officers (VOSOs) will continue to provide support to areas and organisations.

## **6. LEGAL APPRAISAL**

6.1 This work relates directly to the Local Government Act 2000 and to the Duty of Well-being placed upon the Council to promote and improve the well-being of the District.

6.2 Under the Councils Constitution at Article 12, the Executive can delegate/devolve the discharge of functions to Area Committees. In discharging these functions, all decisions made must be in accordance with policies, strategies, plans or criteria agreed by the Council or Executive and within the approved budget.

## **7. OTHER IMPLICATIONS**

### **7.1 EQUALITY & DIVERSITY**

7.1.1 The progressive distribution of grants to Areas with higher level needs will aid the development of initiatives which reduce inequalities.

7.1.2 Priorities supported will promote fairness and inclusion while supporting Bradford East Area Committee's commitment to equal opportunities for all, including those protected characteristics identified within the Equalities Act 2010.

### **7.2 SUSTAINABILITY IMPLICATIONS**

7.2.1 Resources available to Bradford East Area Committee, described in this report, and used to support the Bradford East Area Committee Action Plan and will directly support the delivery of the District's Plan and promote and contribute to the People Can Make a difference approach.

### **7.3 GREENHOUSE GAS EMISSIONS IMPACTS**

7.3.1 Actions to assist in identifying the greenhouse gas impacts of potential projects to be funded through this budget will be undertaken. These will include a consideration of, for example, energy efficiency opportunities in purchasing new equipment or refurbishing or modifying buildings.

### **7.4 COMMUNITY SAFETY IMPLICATIONS**

7.4.1 None.

### **7.5 HUMAN RIGHTS ACT**

7.5.1 None.

### **7.6 TRADE UNION**



7.6.1 There are no implications related to Trade Unions arising from this report.

## **7.7 WARD IMPLICATIONS**

7.7.1 The activity outlined in this report contributes to the outcomes of the ward plans by supporting organisations to provide key local services which currently receive buildings related support in Bradford East .

The creation and devolution of the Community Building Grant to Area Committees will establish a more tailored provision and more accountability at a ward level.

## **7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS**

7.8.1 The activities outlined in this report contribute to priorities within the Bradford East Area Committee's Action Plan.

## **8. NOT FOR PUBLICATION DOCUMENTS**

8.1 None.

## **9. OPTIONS**

9.1 Bradford East Area Committee adopts the recommendations outlined in this report.

9.2 Bradford East Area Committee adopts the recommendations outlined in this report, with amendments.

9.3 Bradford East Area Committee decides not to accept the recommendations outlined in this report.

## **10. RECOMMENDATIONS**

10.1 Bradford East Area Committee notes the proposed allocation process for Community Building Grants.

10.2 Bradford East Area Coordinator is requested to organise meetings of the Area Committee's Grant Advisory Group to consider Community Building Grant applications for funding from groups within the Bradford East Area.

10.3 Bradford East Area Coordinator will bring a further report to a meeting within the 2018-19 municipal year, with recommendations from the Grant Advisory Group on how to allocate the Community Building Grants funds available.

## **11. APPENDICES**

11.1 Appendix A Community Buildings Grant (CBG) Process Flow chart for 2019-2021

## **12. BACKGROUND DOCUMENTS**

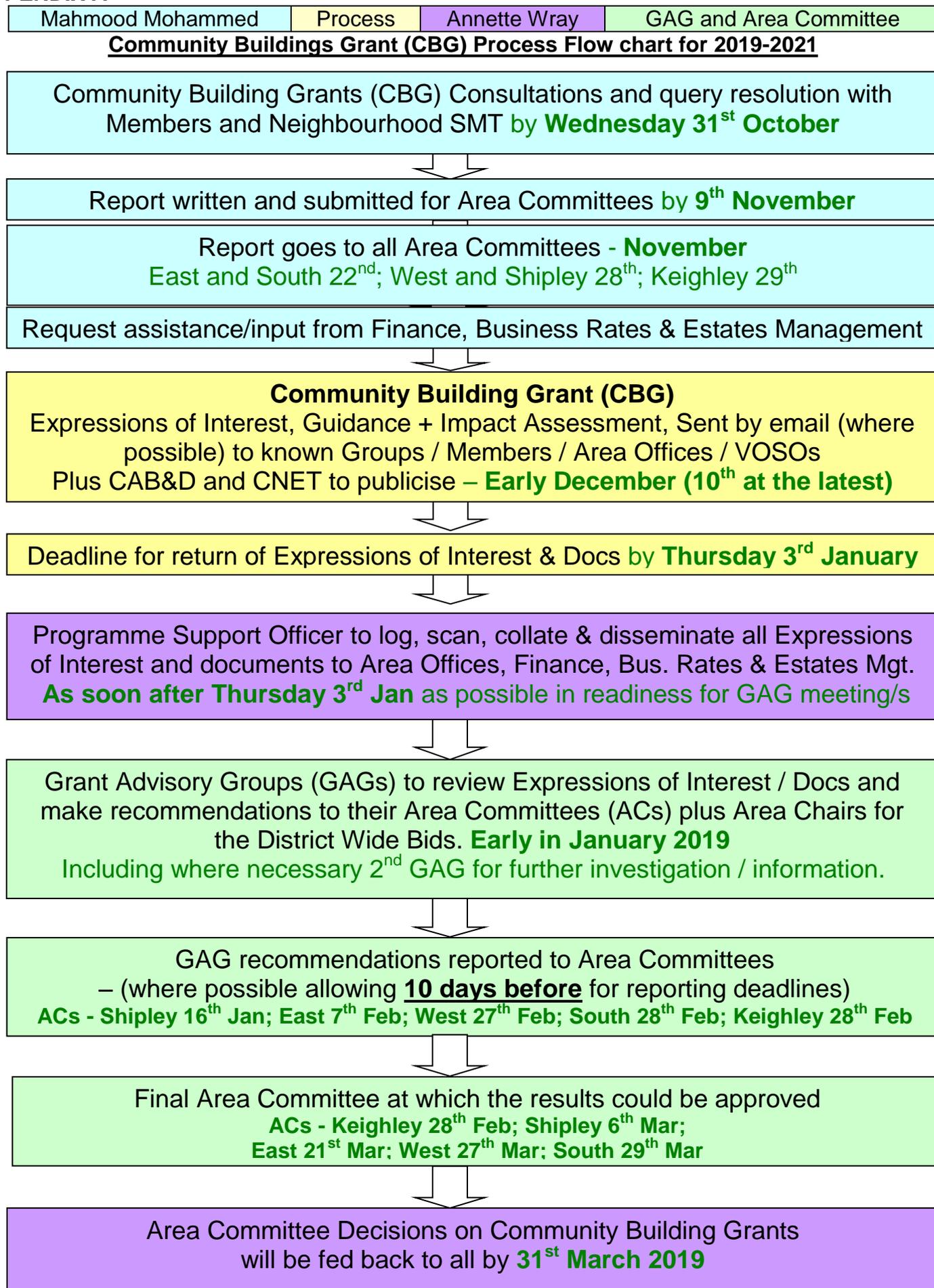


12.1 Report to Bradford East Area Committee on the allocation of Community Building Grants 2017-19. 24<sup>th</sup> November 2016 (Document N)



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## APPENDIX A



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## Report of the Area Co-ordinator to the meeting of the Bradford East Area Committee to be held on 22 November 2018

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### Subject:

Annual report on Street Cleansing, Environmental Enforcement and Council Wardens and information about the merger of the Parks Service into Neighbourhood and Customer Services.

### Summary statement:

This report updates Members on future changes to Street Cleansing, Parks, Environmental Enforcement and Warden Services, providing an update on performance and information on current and planned initiatives.

---

Steve Hartley  
Strategic Director Place

**Portfolio:**  
**Neighbourhoods and Community Safety/**  
**Environment, Sport and Culture**

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**Overview and Scrutiny Area:**

**Corporate / Regeneration and Environment**



## **1.0 SUMMARY**

- 1.1 This report updates Members on future changes to Street Cleansing, Parks, Environmental Enforcement and Warden Services, providing an update on performance and information on current and planned initiatives.

## **2.0 BACKGROUND**

- 2.1 The Street Cleansing service has to deliver a 25% reduction in its budget for the 2019/20 year. The removal of £1m from the budget means there has to be significant redesign of how the service is operated to clean all the essential strategic networks whilst maintaining some elements of devolved area-based working. It is the intention to also merge Street Cleansing with the Parks service to ensure greater efficiency between the two services.

- 2.2 The transformation covers three distinct changes:

- ‘Lift & shift’ merger of Parks and Landscapes operation to Neighbourhood Services and a joined management structure for Street Cleansing and Parks
- Separation of Council Wardens into two distinct roles – civil enforcement and community engagement/environmental enforcement
- Reduction of Street Cleansing resources. Specifically the loss of 25 frontline staff and 5 mechanical sweepers

- 2.3 The merger of Parks and Street Cleansing will develop a pathway forward for more integrated working between all aspects of the Neighbourhood services in the future with staff being more interchangeable in their daily tasks. There will be closer synergies and more opportunities for joined up working including:

- Litter bin emptying, grass cutting, strimming, clearing snickets winter maintenance, weed control, leaf removal, sweeping in Parks
- Ability to work together with Britain in Bloom and Green Flag awards
- Economies of scale re purchasing
- Closer partnership working between Youth Services, Police, Wardens and Parks to address ASB
- Environmental Enforcement contacts for litter and waste enforcement
- Ward Officer Contacts / WOT Partnerships

- 2.4 Of note 70% of all LA’s have merged Parks & Cleansing model of service delivery due to some of the synergies outlined above

- 2.5 Initially it is intended that frontline Parks staff will move into Neighbourhoods in April 2019. Whilst new operational arrangements in Street Cleansing are bedded in, Area Coordinators will need to assess the parks operation in detail and how both operations can link together in the future. This is estimated to take a year including assessments of all current operations, roles, synergies, responsibilities, locations and any joined up working. This approach has

worked successfully previously as demonstrated when the Youth Service transferred into the service.

### **Warden Services**

- 2.6 Although the numbers of staff will remain the same, the new role will provide a division in responsibilities by creating 2 different types of “Wardens.” These will be known as Council Wardens and Neighbourhood Wardens.
- 2.7 Council Wardens will be the Civil Enforcement Officers responsible for the enforcement of on- and off-street pay and display parking areas, residents’ parking areas and areas regulated by waiting and loading restrictions, ensuring compliance with Parking and Traffic Regulation Orders. They will also be authorised to enforce littering and Dog Control Offences. They will be based and managed from the City Centre and will enforce parking contraventions across the district. There will be 32 Council Wardens including 4 Council Warden Team Leaders working a shift system.
- 2.8 Neighbourhood Wardens will focus on environmental education and enforcement and will continue to be based in area teams. They will also be authorised to enforce littering and Dog Control Offences. In addition, they will also have a community development role working with residents, businesses, schools and the wider community to bring about positive behaviour change to improve neighbourhoods. They will have a visible reassurance role in the community and will be the “eyes and ears” of the Council, dealing with issues they come across. There will be 41 Neighbourhood Wardens, including a Team Leader, based in the 5 Area Co-ordinators’ Offices.
- 2.9 In 2016 Environmental Enforcement Officers co-located to Area Co-ordinators’ Offices and have worked closely with Wardens to deliver environmental education and enforcement across the district. There are many benefits to this collaborative working and it is proposed to build on this with the same manager having responsibility for Neighbourhood Wardens and Environmental Enforcement Officers in each area.

### **Changes to clean team ward based working**

- 2.10 The service will aim to maintain current service levels of performance and this will involve adopting more prescriptive working patterns to ensure maximum efficiency with the limited resources available using technology and SMART data to inform working patterns and hot spots. The added benefit of prescriptive routes is the increased transparency on what work is done each day within each area.
- 2.11 The operational changes to Street Cleansing within the District will see the creation of 23 new gateway routes that will cover busy gateway and arterial routes. It is estimated that these prescribed routes will last 2-3 hours and require crews to start earlier at 06:00am. Upon completion of these routes crews will be able to move in to their constituency areas for deployment. Due to the reduction in numbers of overall staff, maintaining consistent ward-based

teams is not seen as viable. Whilst all efforts will be made to maximise productivity and efficiency, expectations with regards responding to complaints will need to change. Currently complaints and service requests are usually actioned upon the next working day. Complaints which are not emergencies e.g. needles or dead animals will be left until the crew are next scheduled to attend that street. Customers will be informed of this. Without a disciplined approach to this model, behaviour change with regard to littering and fly tipping is unlikely.

- 2.12 A dedicated Central Reservations team will also be established to tackle declining standards on specific stretches of key gateways, removing detritus and weed growth.

### **Changes to Environmental Monitoring Data**

- 2.13 The service has conducted visual audits of each Area for several years now, using a methodology devised by the Keep Britain Tidy Group. Streets are randomly selected within a target area and then monitored by an officer not directly involved with cleansing operations in that Area. The results are usually expressed as the percentage of streets surveyed deemed to be failing to meet an acceptable standard.
- 2.14 In 2017/18 no monitoring was undertaken due to the lack of capacity within the service. In summer 2018/19 a new opportunity arose to conduct the monitoring in a much swifter fashion utilising technology. The monitoring is now called Land Audit Management System (LAMS) and can be used for parks, grounds and cemeteries as well as public highways if so desired.
- 2.15 LAMS uses almost all the same criteria for grading a street as the previous versions of monitoring; the one change is the removal of a borderline grade which was 50% pass and 50% fail. This change means that there will be some impact on scores as now the monitoring officer has to decide definitively whether a street is a pass or a fail. The enforced late start in monitoring in 2018/19 means that there is still a smaller sample size than in previous years and with the removal of one of the grades it is expected that there will be some fluctuation in results by area when compared to previous years.
- 2.16 LAMS includes several environmental categories and one of the new categories is the presence of fly tipping on the street.

## Overall District Position

	% Streets Failing on Litter	% Streets Failing on Detritus	% Streets Failing on Fly Tipping	% of Streets with evidence of Fly Tipping
2015/16	8.9%	11.6%	n/a	n/a
2016/17	9.3%	14.3%	n/a	n/a
2017/18	No data available			
2018/19 (to date)	9.5%	13.5%	0.9%	10.3%

- 2.17 The overall district position has remained remarkably similar to results in previous years despite the slight change in methodology. Some of the Areas have seen changes but the lack of change in the district position may suggest that as sample sizes increase there will be some stabilisation in results.

## Bradford East Monitoring Results

Bradford East	% Streets Failing on Litter	% Streets Failing on Detritus	% Streets Failing on Fly Tipping	% of Streets with evidence of Fly Tipping
2015/16	21.7%	13.3%	n/a	n/a
2016/17	13.4%	14.8%	n/a	n/a
2017/18	No data available			
2018/19 (Jul-Oct)	12.3%	4.1%	1.4%	19.2%

- 2.18 The % of streets deemed to be failing on litter has remained at a similar level to the figure in 2016/17; however there has been a significant drop-off in the % of streets failing on detritus. It is too early to say what the cause of this is, it may be down to the removal of the borderline grade, limited sample size or both.
- 2.19 The new fly tipping grade only shows 1.4% of streets having significant levels of fly tipping present, though 19.2% of streets showed at least minor evidence of fly-tipping e.g. one black sack or more. This data is very useful to establish an understanding of the prevalence of fly tipping in an Area as opposed to a simple count of cases (incidence) which is all that has been available previously.

## Street Cleansing Cases to Council Contact

- 2.20 Street Cleansing cases logged with Council Contact include litter, leaves, dog fouling and overflowing litter bins amongst other things. The totals should always be looked at in perspective of the time period across the entire ward e.g. how many cases per day across an entire ward.

### Bradford East

	2015-16	2016-17	2017-18	Apr-Oct		
				2017-18	2018-19	Change
<b>District Total</b>	<b>5,236</b>	<b>4,921</b>	<b>4,894</b>	<b>2,512</b>	<b>3,051</b>	<b>21%</b>
<b>East</b>	<b>1,438</b>	<b>1,257</b>	<b>1,299</b>	<b>637</b>	<b>816</b>	<b>28%</b>
Bolton & Undercliffe	124	103	143	53	74	40%
Bowling & Barkerend	304	283	319	163	202	24%
Bradford Moor	373	239	190	92	139	51%
Eccleshill	156	127	162	84	70	-17%
Idle & Thackley	98	117	114	59	52	-12%
Little Horton	235	202	227	113	181	60%

- 2.21 There has been an increase in reporting of street cleansing cases across Bradford East except in Eccleshill and Idle & Thackley. Clean team resources have not been changed between 2017/18 and 2018/19. Taking the numbers in 2017/18 into perspective this is an average of just over 4 complaints in each ward per week which is relatively low considering the numbers of people and streets.

### Fly Tipping Cases to Council Contact

- 2.22 Fly tipping cases logged with Council Contact for Cleansing are mainly regarding cases on the public highway; cases which are about private land are logged with Environmental Enforcement for investigation and are not included here.

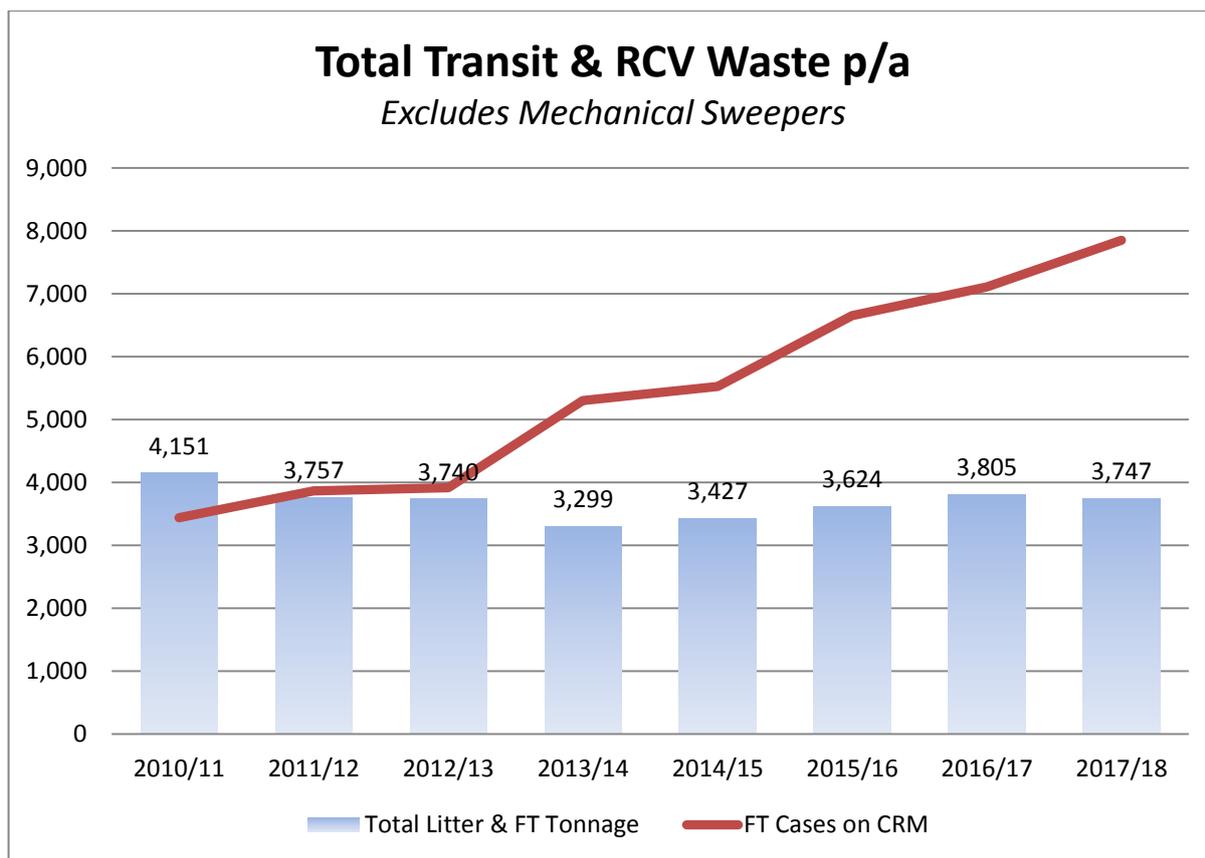
### Bradford East

	2015-16	2016-17	2017-18	Apr-Oct		
				2017/18	2018-19	Change
<b>District Total</b>	<b>6,655</b>	<b>7,112</b>	<b>7,852</b>	<b>4,473</b>	<b>6,120</b>	<b>37%</b>
<b>East</b>	<b>1707</b>	<b>2030</b>	<b>2286</b>	<b>1279</b>	<b>1930</b>	<b>51%</b>
Bolton & Undercliffe	116	147	122	66	87	32%
Bowling & Barkerend	409	499	617	338	523	55%
Bradford Moor	358	403	401	212	351	66%
Eccleshill	133	204	274	147	125	-15%
Idle & Thackley	89	92	90	47	76	62%
Little Horton	392	493	595	352	586	66%

- 2.23 There has been a significant increase in the number of reported fly tips across Bradford East with the exception of Eccleshill which has seen a decrease over the same period. The majority of fly tipping is cleared within 24-48 working hours by a dedicated Fly Tipping team that covers the three Bradford constituencies. This team has been in situ for several years and there has been no change to the handling of cases reported.
- 2.24 Reports to the Council need to be treated with some caution. There is a significant element of duplication occurring in the reporting of fly tipping to the Council caused by the significant use of online self service options to report cases. Approximately 15% of all cases across 1,518 cases sampled recently were duplicates. In addition 65% of cases that were deemed to be duplicates were created online; only 46% of all fly tipping cases are created online indicating that the rate of duplication is far higher when people report online.
- 2.25 The data supports the theory that this is just one of several factors contributing to the general increase in reported cases. A more accurate assessment of changes can be made when comparing reporting against the amount of weight collected.

#### **Tonnage collected**

- 2.26 The increased number of reported cases is also not reflected in the amount of tonnage collected by the clean teams. This shows that despite the increase in reports being logged, the tonnage of waste collected has remained fairly consistent and any increase in fly tipping waste being collected would be reflected within the tonnages being recorded.



- 2.27 All reported fly tipping to the Council is generally visited within 2 working days and cleared (relevant land 90+% of cases) or referred to Environmental Enforcement (private land). This suggests that the majority of these cases are being cleared and yet there is not a significant increase in tonnage to match. One possibility could be that there is a general reduction in the average weight of individual fly tips despite the increase in numbers which would then not show on the waste being collected overall.
- 2.28 The number of vehicles operating on the frontline has remained consistent for some time, so the capacity to handle fly tipped materials has not been restricted during this period.
- 2.29 In summary there has been growth in the number of fly tipping cases being reported to the Council, even after discounting population growth and duplication of some cases. There has not been any significant growth in the tonnage of waste collected from the streets by the service. This indicates that there are likely to be some other issues that cannot be understood at this point in time. The growth in reporting is not a local phenomenon and is reflected in comparators both nationally and regionally.

#### **Environmental Enforcement**

- 2.30 The Environmental Enforcement Team is responsible for enforcing legislation affecting the visible environment. The Team consists of the Environmental Services and Enforcement Manager, 2 Senior Enforcement Officers and 11 Enforcement Officers. The Team moved from Environmental Health to

Neighbourhood and Customer Services in January 2016 in order to work more collaboratively with Council Wardens, Ward Officers and Street Cleansing Operatives. Enforcement Officers are already working for part of the week from Area Co-ordinator's Offices to facilitate this closer working relationship.

2.31 Enforcement staff have been deployed to area teams as follows:

Bradford East = 3 officers  
Bradford West = 2 officers  
Bradford South = 2 officers  
Keighley = 2 officers  
Shipley = 2 officers

2.32 The 2 Senior Enforcement Officers also provide additional cover as required across all areas.

2.33 Deployment of staff across areas has been based on numbers of service requests/complaints received over previous years. The deployment model is regularly reviewed to ensure that resources are deployed appropriately.

2.34 Enforcement Officers respond to complaints generated through the Council's Contact Centre and from referrals by Council Wardens and other Neighbourhoods staff. However, as part of the area-based approach to tackling environmental issues affecting neighbourhoods, the Team is embracing opportunities to move from a reactive to a more proactive service.

2.35 The team covers the following work areas:

### **Fly tipping**

2.36 Fly tipping is a criminal offence that carries an unlimited fine or up to 5 years imprisonment upon successful prosecution. Nationally there have been year on year increases in fly tipping. In 2017/18 7,852 incidents of fly tipping were recorded by the Contact Centre in Bradford and 3,747 tonnes of fly tipped waste and litter was collected the Council.

2.37 The Environmental Enforcement Team actively investigates fly tipping incidents to identify and prosecute offenders. In 2017/18 the team investigated 2,494 reports of fly tipping. However, prosecution of offenders is difficult as fly tipping is usually done covertly to avoid being caught. Nevertheless the team has had some successes outlined further in this report. The team carries out a range of work to tackle fly tipping:

### **Surveillance of fly tipping hotspots**

2.38 There are currently a number of CCTV cameras which have been placed at fly tipping hotspots. The cameras are linked to the Council's CCTV network and are placed on lampposts. They have been very successful in capturing fly tipping incidents involving vehicles. The team uses the DVLA database to identify vehicle keepers who are then interviewed under the Police & Criminal

Evidence Act to secure prosecutions against drivers and/or passengers of vehicles who were involved in the fly tipping. The success of the cameras has resulted in the team securing additional funding to purchase more cameras. They are currently being rolled out across the district as more locations are being identified. It must be noted that not all locations are suitable for these types for cameras due to connectivity issues with the Council's CCTV network.

- 2.39 In addition the team has invested in a further 15 standalone covert cameras. These are designed to be located where CCTV cameras are not suitable such as rural locations, back streets, lay bys etc. These cameras allow the team some flexibility to carry out surveillance in difficult areas and they can be moved to different locations relatively easily. The team has also had successful prosecutions using these types of cameras.
- 2.40 The team is currently working on a project in partnership with Vodafone and Council ICT to trial a new generation surveillance camera that operates using solar panels and sends images and alerts over the mobile phone network. The benefit of this new camera is that it can be placed covertly at locations that do not require electricity supply therefore giving even greater flexibility for deployment. In addition all captured images are recorded remotely on a "Cloud" storage facility and the images can be accessed remotely. Also the camera alerts the team via text message whenever images are captured and these images can be streamed and viewed in real time. A location has been found to test the camera and if the trial is successful a business case will be submitted to purchase additional cameras or roll out at other locations.

#### **Fixed Penalty Notices (FPNs) for fly tipping-**

- 2.41 New legislation was introduced in 2016 allowing Councils to issue fixed penalty fines for low level fly tipping as an alternative to prosecution. The definition of "low level" fly tipping means where a car boot or less of domestic waste is fly tipped. In Bradford the Council set the fixed penalty fine at £400 payable within 15 days which is reduced to £300 if paid within 10 days. The Enforcement Team started issuing FPNs in October 2016 and to date has issued 52 with the vast majority being paid. This has generated approximately £15,000 of income which the team has reinvested into maintaining existing cameras and purchasing additional surveillance equipment.

#### **Work with land owners**

- 2.42 Officers continue to work with land owners to identify long term solutions to reduce/prevent the recurrence of fly tipping at sites where rubbish is regularly dumped. This includes encouraging the land owner to sell or develop the site, fence off the land or ensure waste is removed regularly from the site. In cases where land ownership is known enforcement action may also be considered and the Enforcement Team can prosecute landowners for allowing waste to accumulate on their land.

#### **Ward Officer Team (WOTs) meetings**

- 2.43 Officers take fly tipping data and intelligence to WOTs to ensure that a multi-agency approach is developed and that the most sustainable solution is sought. Recently this has resulted in multi agency stop and search operations that target criminal behaviour in relation to motor vehicles e.g. illegal waste carriers, uninsured drivers and unsafe vehicles.

#### **Community engagement and education/enforcement –**

- 2.44 Some fly tipping hotspots are close to residential areas and often the fly tipping is caused by local residents. It is often difficult to identify and prosecute offenders and community-based solutions are the only option. An example of this is rubbish dumped on unadopted back streets. The Council is not responsible for cleaning unadopted back streets and the responsibility for this falls to residents. In such cases occupiers (not owners) of properties adjoining the unadopted streets are legally responsible for the waste and this is difficult to enforce due to the large number of occupiers of some unadopted back streets.
- 2.45 In such cases Enforcement officers work closely with Council Wardens and Ward Officers to undertake days of action to talk to residents to educate them about the services that they can use to responsibly dispose of their waste. People are also encouraged to report fly tipping. Back street community clean ups are organised where residents working alongside Wardens and Ward officers collect the rubbish and Street Cleansing teams remove and dispose of the rubbish. In some areas this has worked very well however where there has been poor engagement and participation by residents then the Environmental Enforcement team will follow up with formal action involving serving enforcement notices on all occupiers, arranging removal of the rubbish and recovering the costs from all the occupiers.

#### **Seizure of vehicles**

- 2.46 New legislation allowing Councils to seize vehicles involved in fly tipping came into effect in 2016. The Council has now seized and crushed 3 vehicles that were involved in multiple fly tipping incidents across the district. This has resulted in the prosecution of one offender and a further 2 prosecutions are pending.

#### **Partnership working with the Police**

- 2.47 The Enforcement Team is currently working within the Neighbourhood hub based at Sir Henry Mitchell House working alongside the Police and the Anti-Social behaviour, Safer and Stronger Teams. An information sharing agreement has been set up which allows for all the teams in the hub to share intelligence. This is proving to be particularly effective for the Enforcement Team as we now have access to police analysts and intelligence which greatly assists the team to investigate environmental crime.

- 2.48 The Environmental Enforcement team recently undertook a joint initiative to deal with an organised crime group (OCG) that was linked to fly tipping as well as other serious crimes. For the first time the Environmental Enforcement team applied for and was granted a warrant by Bradford Magistrates Court to enter the premises in question to search for evidence. Police officers accompanied the Environmental Enforcement officers and were able to investigate and seize evidence in relation to other organised crime. The operation went well and was successful as it caused considerable disruption to the OCG.

### **Rubbish in Gardens and on private land**

- 2.49 The Enforcement team receives large numbers of complaints relating to rubbish in gardens and on private land. New powers under the Anti-Social Behaviour (Crime & Policing) Act 2014 has allowed the team to successfully use Community Protection Notices (CPNs) to ensure householders and landowners keep their property clean and tidy and free of rubbish accumulations. Non-compliance with a CPN is a criminal offence and offenders can be issued with £100 fixed penalty fines or prosecuted. Fines can be up to £5000 for householders and £20,000 for businesses Where CPNs have not been complied with the team has prosecuted offenders and in some cases applied for Remedial Orders (Court Orders) to ensure the notices are complied with. A prosecution in 2017 for non-compliance with a CPN resulted in a statutory maximum £20,000 fine.
- 2.50 The Enforcement team works closely with the Marketing and Communications Office to ensure all successful prosecutions for waste offences are publicised through the press and social media in order to maximise awareness of these types of offences and penalties to hopefully effect behaviour change so that the public become more responsible about their waste. The local media has been particularly supportive and has helped raise awareness

### **Duty of Care**

- 2.51 The Team enforces the Duty of Care regulations to ensure businesses contain all their waste and only use licensed operators to collect, transport and dispose of waste. The Enforcement Team and Council wardens regularly visit businesses to ensure compliance with the regulations.
- 2.52 The Householder Waste Duty of care Regulations came into force in 2005 and placed on all householders a responsibility to ensure that whoever is used to collect, transport and dispose of waste, are appropriately licensed. Recently there has been an increase in householders using unlicensed carriers of waste which has resulted in a small number of prosecutions. The Enforcement Team is currently looking at ways to identify and tackle illegal waste carriers which target vulnerable members of the public.

## Performance figures

- 2.53 As mentioned above the Enforcement Team receives requests for service (complaints) from a number of sources e.g. direct from the public, Council Wardens and other Council Officers. The Enforcement Officers work closely with Wardens and a large number of complaints are initially referred to wardens to investigate in the first instance. These are typically complaints about rubbish in gardens. Wardens will visit problem properties and request owners and occupiers to tidy up their gardens. Any non-compliance with Wardens requests are referred back to the Enforcement Team for formal action.

## Service Requests

- 2.54 The following table shows numbers of service requests received by the Enforcement Team and numbers dealt with by Wardens for 2016/17 and 2017/18.

<b>Service Requests</b>	<b>2016/17</b>	<b>2017/18</b>
Total Complaints Received	6,651	7,377
Dealt with by Enforcement	4,520	4,621
Dealt with by Wardens	2,131	2,756
Referred back to Enforcement by Wardens	476	559

## Enforcement Actions 2017/18

- 2.55 The table below highlights some of the actions taken by the Environmental Enforcement Team in relation to waste offences:

<b>Enforcement Action Taken</b>	<b>Total</b>
Community Protection Warning issued (CPW)	809
Community Protection Notice Issued (CPN)	254
Other Statutory Notice issued	131
Fly tipping Fixed penalty Notice issued	18
Other Fixed Penalty Notice issued	53
Prosecutions and Cautions	29

## Behaviour Change

- 2.56 Within the scope of reduced resources, there is an increased need to encourage more people and communities to take on more personal responsibility and for our services to support people who volunteer to help.
- 2.57 To maintain clean streets and neighbourhoods we need to get the balance right between the following approaches:
- Deployment of an efficient street cleansing service and increased use of technology and data to target problem areas

- Enforcement of the law where people drop litter, fly tip or cause other environmental issues eg rubbish in gardens, uncontained waste
- Raising awareness within the public of the possible implications of irresponsible behaviour
- Encouraging residents to volunteer and take action themselves.

## Publicity and Marketing

2.58 Neighbourhood Services are currently in partnership with Keep Britain Tidy Group regards hard hitting and sustained anti- fly tipping, litter and dog fouling campaigns. The programme of campaigns throughout 2017/2018 has continued to focus on different themes eg chewing gum litter.

### Bin It Your Way



2.59 This was followed by the ‘We’re Watching You Signs’ erected at strategic locations of the district to raise awareness and remind car owners of their responsibilities and that they will be fined for littering from cars.

## Crime Not To Care



- 2.60 The 'Crime Not To Care' campaign was launched earlier in the year and has been designed specifically to help inform the public about their responsibility to dispose of their rubbish correctly. If they don't dispose of waste responsibly or they use a third party who is not licensed they could end up with a fine and a criminal record.

## It's Still Littering



- 2.61 The 'It's Still Littering' campaign will focus on litter generated in the City and town centres. Keep Britain Tidy research has suggested that leaving litter behind or carefully placing it somewhere are some of the most common ways people tend to litter. Research shows this is most prevalent when people are sitting down which allows time for a person to set litter items aside, disassociate themselves from these items and leave them behind. This is a less overt and more disguised way of littering, carried out by people who know it is wrong and therefore want to hide the fact that they are doing it.
- 2.62 The intervention is designed to target this behaviour at the point where the littering takes place. It uses floor vinyls, stickers and signs which provide a timely and targeted message. These have been tested in various locations by Keep Britain Tidy and the result was reductions of up to 57% (in a high street location) and an average reduction of 20%.
- 2.63 The Marketing and Communications unit is also involved in promoting maximum publicity for all campaigns together with any fines/prosecutions for offences to effectively manage behaviour change moving forward.

### **3.0 OTHER CONSIDERATIONS**

- 3.1 None.

### **4.0 FINANCIAL AND RESOURCE APPRAISAL**

- 4.1 The Street Cleansing budget is currently £4.7m. The service is having to save over £1m in 2019/20 with a reduction in staffing and vehicles. Work is ongoing with the trade unions to redesign the service within the reduced financial envelope.
- 4.2 In terms of the cleansing restructure, efforts are currently being made to minimise redundancies by offering opportunities to Cleansing staff to transfer to vacant roles in Warden Service, Parks, Markets and Waste Management. This is subject to staff choosing to transfer voluntarily and that they meet the standards required for that service. This process is continuing. This approach does have its own risks with the service potentially losing its most skilled staff.
- 4.3 Whilst all efforts will be made to maximise productivity and efficiency, expectations upon the service need to be adjusted. Area Chairs have been briefed on the changes.

### **5.0 RISK MANAGEMENT AND GOVERNANCE ISSUES**

- 5.1 The financial risks posed are limited by the nature of the expenditure delegated.

### **6.0 LEGAL APPRAISAL**

- 6.1 No specific issues.

## **7.0 OTHER IMPLICATIONS**

### **7.1 EQUALITY AND DIVERSITY**

- 7.1.1 Area Committee decisions will need to be made in line with Equal Rights legislation. This will require Area Committees to assess the potential equality impact of any decisions they make.

### **7.2 SUSTAINABILITY IMPLICATIONS**

- 7.2.1 Increased local decision-making has the potential to create more sustainable solutions to local issues.

### **7.3 GREENHOUSE GAS EMISSIONS IMPACTS**

- 7.3.1 No specific issues.

### **7.4 COMMUNITY SAFETY IMPLICATIONS**

- 7.4.1 No specific issues.

### **7.5 HUMAN RIGHTS ACT**

- 7.5.1 There are no Human Rights Act implications arising from this report.

### **7.6 TRADE UNION IMPLICATIONS**

- 7.6.1 Trade unions are being consulted at levels 1, 2 and 3 on all changes to Street Cleansing, Parks and Warden services.

### **7.7 WARD AND WARD PLAN IMPLICATIONS**

- 7.7.1 The information in this report is relevant to all Wards in Bradford East.

## **8.0 NOT FOR PUBLICATION DOCUMENTS**

- 8.1 There are no not for publication documents.

## **9.0 OPTIONS**

- 9.1 Bradford East Area Committee can decide how to shape the Service within the previously-mentioned parameters.

## **10.0 RECOMMENDATIONS**

- 10.1 Bradford East Area Committee notes and welcomes the information in this report.
- 10.2 That a further report is presented in 2019 outlining a new operational model based on constituency working

## **11.0 APPENDICES**

- 11.1 None.

## **12.0 BACKGROUND DOCUMENTS**

- 12.1 'Devolution to Area Committees' (Document AG), Report of the Strategic Director of Environment and Sport to the Council Executive, 9<sup>th</sup> October 2012.
- 12.2 'Devolution of Council Service budgets and responsibilities to Area Committees from 2012-13 onwards' (Document U), Report of the Strategic Director of Environment and Sport to the meeting of the Council Corporate Governance and Audit Committee on 5<sup>th</sup> October 2012, Devolution to Area Committees.
- 12.3 'Council Warden Service devolution to Area Committee', Report of the Area Coordinator to the meeting of the Bradford East Area Committee on 22<sup>nd</sup> November 2012.
- 12.4 'Council Warden Service devolution to Area Committee', Report of the Area Coordinator to the meeting of the Bradford East Area Committee on 23<sup>rd</sup> July 2013.
- 12.5 'Council Warden Service devolution to Area Committee', Report of the Area Coordinator to the meeting of the Bradford East Area Committee on 21<sup>st</sup> November, Report to Bradford East Area Committee 2013.
- 12.6 'Council Warden Service devolution to Area Committee', Report of the Area Coordinator to the meeting of the Bradford East Committee on 26<sup>th</sup> June 2014.
- 12.7 'Council Warden Service devolution to Area Committee', Report of the Area Coordinator to the meeting of the Bradford East Committee on 26<sup>th</sup> March 2015.
- 12.8 'People Can Make a Difference': Campaign to promote and encourage strong and active communities, Report of the Area Co-ordinator to the meeting of the Bradford East Area Committee on 19<sup>th</sup> November 2015.
- 12.9 'Bradford East Ward Plans', Report of the Area Co-ordinator to the meeting of the Bradford East Area Committee on 17<sup>th</sup> March 2016.

- 12.10 'Cleaner and greener streets and neighbourhoods in Bradford East - Devolution to Area Committee, Report of the Bradford East Area Co-ordinator to the meeting of Bradford East Area Committee on Thursday 16<sup>th</sup> June 2016.
- 12.11 'Cleaner and greener streets and neighbourhoods in Bradford East – Devolution to Area Committee' – Report of the Bradford East Area Co-ordinator to the meeting of Bradford East Area Committee on 9 October 2017.

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